

At Balfe's it's all about people. And bikes! It's the passion, energy and enthusiasm of all of our colleagues throughout the business, which makes Balfe's a great place to work.

Joining Balfe's means you'll be working with like-minded people, and you will have opportunities to develop your skills and experience, and plenty of career progression if you want it.

Balfe's Bikes Packer Job Description:

Role

The Bike packer role will report to the dispatch manager and is responsible for the packing and preparation of bikes to be dispatch via courier for home delivery. Special care is to be taken that every bike is adequately protected so as to reach our customer in pristine working order.

Responsibilities

- Preparing delivery boxes
- Packaging bikes for shipment
- Printing courier labels
- Assisting bike builders with tasks – can include removal of manufacturer packing
- Following all manual handling guidance
- Loading/Unloading of delivery vehicles
- Maintains safe and clean work environment by keeping shelves, pallet area, and workstations neat; complying with procedures; rules and regulations.
- Assisting in other areas of the warehouse/business where required
- Following all company H&S guidelines.

Experience/Qualifications

- Unit Picking
- Inventory Control
- Documentation Skills
- Ability to lift, carry, push, or pull medium weights up to 25 Kgs
- Previous warehousing experience
- Forklift Experience & knowledge of bikes is desirable

Note: This job description is not exhaustive and will be subject to periodic review. It may be amended to meet the changing needs of the business. The post-holder will be expected to participate in this process, and we would aim to reach an agreement on any changes.

Our Values

Passion: We live and breathe cycling, and we're here to inspire a lifelong love of riding in every cyclist

Knowledge: We share our expertise to empower every rider with the confidence to enjoy every journey

Community: Cycling connects us all, and we foster a welcoming space where every rider belongs

Teamwork: No egos. Just collaboration. Working together to support our customers and each other.

Honesty: Trust is everything. We're always open, transparent and committed to doing the right thing.